

THE DSA PROCESS FROM START TO FINISH



START

Make sure that your course is eligible for **DSA funding**.

Apply for DSA at Student Finance England <https://www.gov.uk/disabled-students-allowances-dsas/how-to-claim>

Return/submit the completed form with up-to-date evidence of your disability and/or a diagnostic report confirming a Specific Learning Difficulty.

Book an appointment and provide copies of your evidence and **DSA approval letter** to the **assessment centre**. You will also be asked to complete a pre-assessment questionnaire.

Once eligibility has been confirmed you will be required to book an appointment for a needs assessment at a registered assessment centre.

Wait for notification from **Student Finance England** that you are eligible to receive DSA.

After the needs assessment, a copy of the **Student Finance England** approval letter will be sent to you. **(Please give permission for a copy to be sent to your Disability Service at University or Learning Support Officer at HCUC)**

Once you've received an approval letter from **Student Finance England**, you can order equipment and set-up support that has been recommended. If you require assistance with this, make an appointment with **Learning Support**.



FINISH