



HRUC
HARROW, RICHMOND & UXBRIDGE COLLEGES

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SCHOOL LIAISON AND ACTIVITY GUIDE



**A TOP
COLLEGE**

2nd highest 16-18
achievement rates
of London colleges.

Gov.uk



ABOUT HRUC.

We are Harrow, Richmond, and Uxbridge Colleges (HRUC) one of the largest further education colleges in London. Each of our vibrant colleges has its own distinguished history and is serving local communities and employers across west and south London with distinction.

Today, HRUC is delivering the very best for its ambitious learners. We do this by offering high-quality courses, apprenticeships and study programmes for young people, enabling them to make extraordinary progress towards their own personal goals, exploring exciting new opportunities to collaborate with a range of local, national, and international partners.

Most recently, in a pioneering development for the Further Education (FE) sector, HRUC has joined the Industrial Liaison Program (ILP) at the Massachusetts Institute of Technology (MIT), providing access to MIT's researchers who are widely recognised to be among the best in the world.

Our portfolio also includes the West London Institute of Technology (WLIoT), providing higher technical STEM qualifications and HRUC Apprenticeships & Skills providing a range of apprenticeships and support for businesses to develop their workforce.



Furthermore, in our latest Ofsted inspection, we were rated **“Strong for Skills”**, and **“Outstanding”** for the behaviour and attitudes and personal development of our students.

We achieved an overall “Good” rating for our educational offerings, leadership, and management.

The inspection, which took place across HRUC’s five campuses, highlights the College group’s strong performance across several areas, and its positive impact on students, employers, and the local community.



WEST LONDON INSTITUTE OF TECHNOLOGY

At WLIoT, our vision is to deliver an inspirational learning experience for higher technical skills and to ensure progression and access to career opportunities to meet industry needs.

You can gain a Higher National Certificate (HNC) and a Higher National Diploma (HND), which are flexible qualifications recognised by employers and can be topped up to gain a university degree. Our expert staff are here to support your progression, offering advice on both higher education and employment so you can make the right career choice.

Visit our website for further information.
www.westlondoniot.ac.uk



MEET THE TEAMS.



Kiran Rami
Director of Student Services and School Engagement

With over 30 years of experience Kiran is dedicated to ensuring his teams help students transition into college smoothly. With his background in careers advice, he has been at the forefront of ensuring students and parents have the right information to make the best choice.



Student Liaison Team

We have a dedicated team of Student Liaison Officers across all three colleges who are here to support students from the point of application, through the interview stages and right into the first six weeks of starting a course.

Information and Guidance Team

We have qualified information advisors who attend school events and help with any information anyone may need.

Contact us: outreach@hruc.ac.uk





HOW WE WORK WITH SCHOOLS.

HRUC offers a range of services to schools for students in Years 10, 11, 12 and 13.

The College offer can be linked to the Gatsby Benchmarks as well as supporting the school to meet their commitment to the Technical and Further Education Bill's amendment passed in the House of Lords in February 2017 by Lord Baker.

We provide support to learners to progress from schools to further education and apprenticeships.

We encourage awareness of the many career opportunities available to young people and the vocational or academic qualification route they may need to take, to succeed in their chosen career.

College staff can assist and work with schools to:

- Provide vocational advice and guidance
- Collaborate during Careers Events and Parents' Evenings
- Arrange visits to College for individual learners and/or groups
- Organise workshops at the College or in your school for specific subject areas allowing students to get 'hands on' experience
- Work with young people who are not in education, employment or training (NEET).

**WEST LONDON
CAREERS HUB**



HRUC is working in collaboration with West London and South London Careers Hubs, teams that are dedicated to improving careers education for young people by engaging directly with schools, colleges, apprenticeship providers, and employers.

Their efforts have proven to elevate the standards of careers education, aligning with the best practice Gatsby Benchmarks designed to foster continuous improvement in careers education. Connect with your Enterprise Coordinator to find out more about how we, as a college, can support you especially with Provider Access legislation and Gatsby Benchmark 7.

GATSBY BENCHMARKS.

The Government expects that schools and colleges will work towards the Gatsby Benchmarks, which includes meeting the requirements of the Provider Access Legislation.

HRUC's School Liaison team can support Careers Leaders to meet their statutory requirements.

There are 8 benchmarks which constitute 'good practice' in career guidance for schools and colleges, they are:



HRUC's School Liaison Team is available to help support your Gatsby Benchmarks and support you in meeting schools statutory requirements such as the Provider Access Legislation.

Year/Group	Activity	Delivery Team	Duration	Venue	Gatsby Benchmark Mapping
10 and 11	Post 16 option workshops	Careers/IAG	1hr	School	7 and 8
10 and 11	Parents evenings and careers fair workshops	Careers/IAG	2 - 3 hrs	School	7 and 8
10 and 11	Year assemblies	Principals or Asst. Principals	30 - 45 mins	School	2 and 7
10 and 11	Apprenticeships	Apprenticeships & Skills	1hr	School	2, 3, 5 and 7
10, 11, 12 and 13	Alternatives to university - WLIoT and HE Offer	WLIoT and Careers	1 - 1.5 hrs	School / College	1, 2, 7, and 8
11	College course interviews in school	Student Services	-	School	5 and 8
9, 10 and 11	Vocational taster workshops by specialist staff	Curriculum Team	1 - 2 hrs	School / College	1, 2 and 4
11	GCSE Exam Day support. Advice and guidance on College options	Careers/IAG	2 hrs	School	8
Females only	STEM / WLIoT workshops	WLIoT and Careers	1 - 3 hrs	College	1, 2, 7 and 8
7, 8, 9, 10 and 11	STEM / WLIoT workshops	WLIoT and Careers	1 - 3 hrs	College	1, 2, 7 and 8
10 and 11	Work experience	Service areas	1 week	College	5
7, 8, 9, 10 and 11	Small group tours	Careers/IAG	1 hr	College	7 and 8

WHAT WE CAN DO FOR YOU.

Application Help

We always advise students to have a Plan A, B and C. As well as showing them what we can offer we can also provide support to students when applying.

GCSE Exam Day Support

Sometimes things don't always go the way students hoped and planned when it comes to getting their GCSE results. We are here to offer them another option and show them that it's not all doom and gloom and there are many opportunities out there for them.



Apprenticeships

Apprenticeships are a great way to start a career, change direction, or develop new knowledge and skills needed to get a promotion.

The combination of working full time, with additional learning and development opportunities should never be underestimated. Doing an apprenticeship means you get paid to get hands-on training and also the chance to put your skills into practice. We offer a wide range of apprenticeships and work with employers locally and nationally.

Careers Fairs

Providing stalls to show students what's on offer to them so they are fully informed and know that they are supported whatever decision they choose to make.



Parent Tours and Evenings

Open Days can be overwhelming, however our staff are on hand to offer bespoke tours of the College to learners and their parents. Tours start with a presentation about the College, followed by a walk around all the different areas. This often helps parents to get a feel of what their children can experience in college.

We are happy to offer advice and guidance to parents and students.

Vocational Carousels

We have been piloting a scheme at Uxbridge College with the local council to offer students a six week programme to attend the college for a few hours a week to really understand what college life is like and see if it is the right fit for them.



Masterclasses

We are happy to welcome your staff and students to attend the Colleges and have a tour, along with a taster session in the subject areas students may be interested in.

Taster days can be a half or full day depending on your school timetable and requirements, and most subject areas are available.

Sector/Industry-Specific Talks

Our industry trained expert teaching staff can give you more insight into the world of work and the skills employers recognise and need.

Assemblies and Workshops

Our staff can deliver assemblies, one to one chats, class talks, presentations and practical workshops to students on what's next for them once they have finished their GCSEs. Our curriculum teams can offer some practical workshops on a range of topics; from building circuits with the engineering teams to airline trivia with the travel and tourism team.

Contact us: outreach@hruc.ac.uk



HOW WE HELP SEND LEARNERS.

Moving from School to College can be a daunting experience for any student let alone students with Special Educational Needs (SEN). We strive to make this transition as easy as possible with Transition Coordinators within our Learning Support team.

We believe that supporting our learners starts from the very first moment they reach out to us. We don't just wait until they enrol; we begin our journey together right from their initial contact. Our goal is to make sure that by the time they start with us in September, they feel confident and ready to thrive.

We also work closely with parents, carers and external agencies to ensure each learner's transition and support plan is fully individualised.



Help and advice by our Learning Support team is from the point of enrolment and they work with students with EHCPs up to the age of 24.

Whether it's extra time needed, help or extra materials needed in an exam or extra support within the classroom our Learning Support team is here to help all students, no matter the level of need.

We also have a dedicated Inclusive Learning department helping our students gain valuable skills for independence and we offer a number of supported internships.

SOME OF THE WAYS WE DO THIS IS THROUGH ...

School Link Programme

This is especially helpful for students with Special Educational Needs (SEN). This programme offers a range of activities designed to make the transition to college as smooth as possible.

Taster Sessions

These give students a chance to experience a day at the College. They can sit in on classes, meet their future lecturers and chat with current students. It's a great way to get a feel for what college life will be like.

Transition Days

These are all about getting comfortable with the new environment. We organise guided tours, introduce key staff members, and run activities that help students get to know the campus and its facilities.

Coffee Mornings

Informal gatherings where students and their families can meet our staff and other prospective students. It's a relaxed setting where everyone can ask questions and share their thoughts over a cup of coffee.

Personal Tours

Tailored to each student's interests and needs. These tours are a fantastic way to explore specific areas of the campus and learn more about the resources available.

Q&A Sessions

Our Q&A Sessions provide detailed information about the College, our programmes, and the support services we offer. It's a chance for students and their families to get all their questions answered by our knowledgeable staff.

At HRUC we know that being prepared is key to success. By offering these supportive activities, we aim to ensure that every learner starts their journey with us feeling confident and well-informed.

We're here to make the transition to college as easy and enjoyable as possible, setting the stage for a successful and fulfilling experience.

For more information on the learning support we can provide, please email:

Harrow College
HarrowLearningSupport@hcuc.ac.uk

Richmond upon Thames College
ils-richmond@hruc.ac.uk

Uxbridge College
learningsupport@uxbridgecollege.ac.uk



BE EXTRAORDINARY



Contact us: outreach@hruc.ac.uk



www.hruc.ac.uk