

Team Leading NVQ L2

Is this course for me?

If your job role requires you to undertake management responsibilities, then this qualification is suitable for you.

What will I learn?

This qualification will help you to further develop your skills and competencies, by focusing on best practise and personal performance management within your role.

How much does it cost?

Price: For more information on costs please call a member of the Sales Team.

Government funding is available in certain circumstances; please contact the Sales team on the contact details below, to find out if you're eligible.

How do I achieve this qualification?

This qualification is a practical work based course, so you don't have to take exams and you don't have to attend college. To achieve this qualification, you must complete 6 units of study, 4 units are mandatory and 2 units are optional. You will be required to compile a portfolio of evidence, to demonstrate how you meet the course requirements. This evidence is generated from your day to day work.

The qualification is structured as follows:

Mandatory units

- Manage your own resources
- Provide leadership for your team
- Develop productive working relationships with colleagues
- Ensure your own actions reduce risks to health and safety

Optional units

- Encourage innovation in your team
- Allocate and check work in your team
- Provide learning opportunities for colleagues
- Help team members address problems affecting their performance
- Participate in meetings
- Resolve customer service problems
- Support customer service improvements

How long will I study?

6 to 9 months

What do I need to get onto the course?

- You must be working within a job role that relates to the qualification been taken
- UK or EU passport holder, or be able to demonstrate 3 years unbroken residency within the UK
- Score at least Entry level 3 or above on the Initial Assessment basic skills test

How will I benefit from this qualification?

You will benefit in the following ways:

- You will develop a clearer understanding of your responsibility within your organisation
- You will have greater opportunities to develop new skills
- You will get recognition for your existing skills
- By completing this qualification, you will also develop better career progression opportunities

How will my employer benefit from this qualification?

Your employer will benefit in the following ways:

- Improved staff motivation and performance
- Demonstrate commitment and provide evidence of the underlying principles and values of the advice and guidance professional
- The opportunity to ensure that staff CPD meet the national standards
- Improvements in the service being provided to service users
- Increased market presence through the implementation of best practise

What other qualifications can this course lead to?

- Management NVQ Level 3
- Management NVQ Level 4
- ILM Award, diploma or Certificate
- Degree level qualification in a related subject area

How do I enrol?

To enrol on this course, please call a member of the sales team on 0208 909 6011



training guide sheets 13.11.09 price update