

HARROW COLLEGE FURTHER EDUCATION CORPORATION

MEETING OF THE SEARCH & DEVELOPMENT COMMITTEE

WEDNESDAY 12 NOVEMBER 2008

CONVENING NOTICE

There will be a meeting of the Search & Development Committee on Wednesday 12 November 2008 in the Conference Room at the Harrow Weald Campus, commencing at 5.30pm

If you are unable to attend and you haven't already done so, please advise the Clerk immediately by email to gclerk@harrow.ac.uk or by telephone on 07904 105136.

Jayne Chaplin
Clerk to the Corporation

DATE ISSUED:

DISTRIBUTION

Membership:

Marie Harrison (Chair)
Phil Harding
Tony Medhurst (Principal)
Patrick O'Dwyer
Jayshree Radia

In Attendance:

Jayne Chaplin (Clerk)

Committee Quorum: 2 members of the Corporation (excluding the Principal)

HARROW COLLEGE FURTHER EDUCATION CORPORATION

SEARCH & DEVELOPMENT COMMITTEE WEDNESDAY 12 NOVEMBER 2008

AGENDA

| Item | Report | Annex No | Action Required | Presented By |
|-----------|-------------------------------------------------------------------------|-----------|-----------------|--------------|
| 1 | PRELIMINARY PROCEDURAL MATTERS (5.30pm) | | | |
| 1.1 | Attendance & Apologies for Absence | Verbal | For noting | Clerk |
| 1.2 | Declarations of financial or non-financial Interests in any agenda item | Verbal | For noting | Clerk |
| 1.3 | Minutes of the 11 June & 15 July 2008 Meetings | Paper 1.3 | For approval | Chair |
| 1.4 | Matters Arising | Verbal | For noting | Chair |
| 2. | CORPORATION BUSINESS (5.45pm) | | | |
| 2.1 | Membership Report | Paper 2.1 | For noting | Clerk |
| 2.2 | Corporation Residential arrangements | Paper 2.2 | For noting | Clerk |
| 3. | GOVERNANCE DEVELOPMENT (6.10pm) | | | |
| 3.1 | Governance Action Plan 2007/08: Update | Paper 3.1 | For approval | Clerk |
| 3.2 | Governance Development Plan 2008/09 | Paper 3.2 | For approval | Clerk |
| 3.3 | Governors: continuing support & development | Paper 3.3 | For approval | Clerk |
| 3.4 | Governor Recruitment | Paper 3.4 | For approval | Clerk |
| 3.5 | Report on proposed amendments to the Corporation Standing Orders | Paper 3.5 | For approval | Clerk |
| 4 | COMMITTEE BUSINESS (6.40pm) | | | |
| 4.1 | Committee Annual Report 2007/08 | Paper 4.1 | For approval | Clerk |
| 4.2 | Report on proposed amendments to the Committee's Terms of Reference | Paper 4.2 | For approval | Clerk |

| Item | Report | Annex No | Action Required | Presented By |
|-----------|---------------------------------------------------------------|-------------|--------------------|-----------------|
| 5. | ANY OTHER BUSINESS & MEETING EVALUATION (7.00pm) | | | |
| 5.1 | Any other Business | Verbal N/A | For noting | Chair |
| 5.2 | Date of Next Meeting Wednesday 3 June 2009 @ 5.30pm | Verbal N/A | For agreement | Chair |
| 5.3 | Meeting Evaluation | Paper 5.3 | For completion | All |