

HARROW COLLEGE FURTHER EDUCATION CORPORATION

MEETING OF THE RESOURCES COMMITTEE

WEDNESDAY 3 MARCH 2010

CONVENING NOTICE

There will be a meeting of the Resources Committee on Wednesday 3 March 2010 in the Conference Room at the Harrow Weald Campus commencing at 5.30pm.

If you are unable to attend please advise the Clerk as soon as possible, either by email to gclerk@harrow.ac.uk or by telephone on 07904 105136.

Jayne Chaplin
Clerk to the Corporation

DATE ISSUED: 24 February 2010

DISTRIBUTION

Membership:

Nick Davies
Tony Medhurst
Sandra Ernstoff (Committee Chair)
Anna Kyprianou (Committee Vice Chair)
Steve Marsden

In Attendance:

Jayne Chaplin Clerk to the Corporation
Pat Carvalho Vice Principal
Rena Prindiville Director of Finance & Information
John Cudmore Director of Human Resources
Matt Westmore Director of Estates & Facilities

Committee Quorum:

3 members of the Corporation

HARROW COLLEGE FURTHER EDUCATION CORPORATION

RESOURCES COMMITTEE WEDNESDAY 3 MARCH 2010

AGENDA

| Item | Report | Annex No | Action Required | Presented By |
|-----------|---|-------------|--------------------|-----------------|
| 1. | PRELIMINARY PROCEDURAL MATTERS (5.30pm) | | | |
| 1.1 | Attendance & Apologies for Absence | Verbal | For noting | Clerk |
| 1.2 | Declarations of Financial or Non-Financial Interests & Confidential Items | Verbal | For noting | Clerk |
| 1.3 | Minutes of the Last Meeting on 27 January | Paper 1.3 | For approving | Chair |
| 1.4 | Matters Arising | Verbal | For noting | Chair |
| 2 | FINANCIAL MATTERS (5.40pm) | | | |
| 2.1 | Management Accounts (January 2010) | Paper 2.1 | For noting | DoF |
| 2.2 | Draft Budget 2010/11 | Paper 2.2 | For noting | DoF |
| 3 | ESTATES & PROPERTY MATTERS (6.15pm) | | | |
| 3.1 | Property Update | Paper 3.1 | For noting | DoEF |
| 4 | MONITORING REPORTS (6.30pm) | | | |
| 4.1 | Progress Against Recruitment Targets: Update | Paper 4.1 | For noting | DoF |
| 5 | OTHER BUSINESS & MEETING EVALUATION (6.45pm) | | | |
| 5.1 | Any Other Business | Verbal | For noting | Chair |
| 5.2 | Date of Next Meeting | Verbal | For noting | Chair |
| | Wednesday 23 June 2010 | | | |
| 5.3 | Meeting Evaluation | Paper 5.3 | For completion | Members |