

HARROW COLLEGE FURTHER EDUCATION CORPORATION
MEETING OF THE CURRICULUM, QUALITY & STANDARDS COMMITTEE
TUESDAY 10 JUNE 2008

CONVENING NOTICE

There will be a meeting of the Curriculum, Quality & Standards Committee on Tuesday 10 June 2008 in Room W003, at the Harrow on the Hill Campus, commencing at 6.00pm.

The meeting will start with an interactive presentation from Robert Vesey, Director of Curriculum and Development.

If you are unable to attend please advise the Clerk immediately

Jayne Chaplin
Clerk to the Corporation

Date Issued: 3 June 2008

DISTRIBUTION

Membership:

Gillian Eldridge	Chair
Tony Medhurst	Principal & Chief Executive
Leslie Wilson	
Tyler Briscoe	
Muna Muse	

In Attendance:

Jayne Chaplin	Clerk to the Corporation
Susan Harrison	Vice Principal
Robert Vesey	Director of Curriculum & Development
Jeannie Cohen-Brand	Director of College for Business

Committee Quorum:

3 members of the Corporation

HARROW COLLEGE FURTHER EDUCATION CORPORATION

CURRICULUM, QUALITY & STANDARDS COMMITTEE

TUESDAY 10 JUNE 2008

AGENDA

Item	Report	Annex No	Action Required	Presented
1	Preliminary Procedural Matters (6.00pm)			
1.1	Attendance & Apologies for Absence	Verbal	To be noted	Clerk
1.2	Declarations of financial or non-financial Interests in any agenda item	Verbal	To be noted	Clerk
1.3	Minutes of the last meeting	Paper 1.3	To be approved	Chair
1.4	Matters Arising	Verbal	To be noted	Chair
2	COMMITTEE DEVELOPMENT SESSION (6.10pm)			
	Interactive presentation on Skills for Success	Verbal	To be noted	DoCD
3	QUALITY, SELF ASSESSMENT & PERFORMANCE MATTERS (6.30pm)			
3.1	CONFIDENTIAL	Paper 3.1	To be noted	Principal
3.2	Quality & Development Report	Paper 3.2	To be noted	VP
3.3	Project/Monitoring Reports			
	• Harrow Sixth Form Collegiate	Paper 3.3a	To be noted	DoCD
	• Retail CoVE	Paper 3.3b	To be noted	DoCfB
	• London Borough of Harrow – LLDD Strategy	Paper 3.3c	To be noted	VP
3.4	Progress on Targets: Term 3 Update Report	Paper 3.4	To be noted	DoCD/DoCfB
3.5	Directorate of Students: Update Report	Paper 3.5	To be noted	VP
4	Other Business & Meeting Evaluation (7.30pm)			
4.1	Any other Business	Verbal	To be noted	Chair
4.2	Meeting Evaluation	Paper 4.2	To be completed	Members
4.3	Date of Next Meeting	Verbal	To be noted	Chair
	TBC 2008			