

HARROW COLLEGE FURTHER EDUCATION CORPORATION

MEETING OF THE SEARCH & DEVELOPMENT COMMITTEE

MONDAY 12 NOVEMBER 2007

CONVENING NOTICE

There will be a meeting of the Search & Development Committee on Monday 12 November 2007 in Room W003, Harrow on the Hill Campus, Lowlands Road, commencing at 5.00pm

If you are unable to attend please advise the Clerk immediately.

Jayne Chaplin
Clerk to the Corporation

DISTRIBUTION

Membership:

Marie Harrison (Chair),
Barbara Field (Principal)
David Pearson.

In Attendance:

Jayne Chaplin (Clerk)

Committee Quorum:

2 members of the Corporation (excluding the Principal)

**HARROW COLLEGE FURTHER EDUCATION CORPORATION
SEARCH & DEVELOPMENT COMMITTEE**

MONDAY 12 NOVEMBER 2007

HARROW WEALD CAMPUS

AGENDA

Item	Report	Annex No	Action Required	Presented By
1	PRELIMINARY PROCEDURAL MATTERS			
1.1	Attendance & Apologies for Absence	Verbal	To be noted	Clerk
1.2	Declarations of financial or non-financial Interests in any agenda item	Verbal	To be noted	Clerk
1.3	Minutes of the 2 July 2007 meeting	Paper 1.3	To be approved	Chair
1.4	Matters Arising	Verbal	To be noted	Chair
2.	CORPORATION MEMBERSHIP			
2.1	Report on current & forthcoming vacancies	Paper 2.1	To be noted	Clerk
3.	GOVERNANCE MATTERS			
3.1	Report on the outcome of the Governance Review	Paper 3.1	To be noted	Clerk
3.2	Governance Development	Paper 3.2	To be agreed	Clerk
3.3	Report on proposed amendments to the Corporation Standing Orders	Paper 3.3	To be agreed	Clerk
3.4	Residential Seminar Consultation	Verbal	To be agreed	Clerk
4	COMMITTEE BUSINESS			
4.1	Committee Annual Report 2006/07	Paper 4.1	To be agreed	Clerk
4.2	Report on proposed amendments to the Committee's Terms of Reference	Paper 4.2	To be agreed	Clerk

Item	Report	Annex No	Action Required	Presented By
5.	ANY OTHER BUSINESS & MEETING EVALUATION			
5.1	Any other Business	Verbal N/A	To be noted	Chair
5.2	Date of Next Meeting	Verbal N/A	To be agreed	Chair
	Tuesday 4 March 2008			
5.3	Meeting Evaluation	Paper 5.3	To be completed	All