

**HARROW COLLEGE FURTHER EDUCATION CORPORATION**

**MEETING OF THE RESOURCES COMMITTEE**

**WEDNESDAY 4 MARCH 2009**

**CONVENING NOTICE**

There will be a meeting of the Resources Committee on Wednesday 4 March 2009 in the Conference Room at the Harrow Weald Campus commencing at 6.30pm.

If you are unable to attend please advise the Clerk as soon as is possible either by email to [gclerk@harrow.ac.uk](mailto:gclerk@harrow.ac.uk) or by telephone on 07904 105136.

**Jayne Chaplin**  
**Clerk to the Corporation**

**DATE ISSUED: 25 February 2009**

**DISTRIBUTION**

**Membership:**

Sandra Ernstoff	
Philip Harding	Chair
Anna Kyprianou	
Tony Medhurst	Principal & Chief Executive
John Steady	
Leslie Wilson	

**In Attendance:**

Jayne Chaplin	Clerk to the Corporation
Rena Prindiville	Director of Finance & Information
John Cudmore	Director of Human Resources

**Committee Quorum:**

3 members of the Corporation

# HARROW COLLEGE FURTHER EDUCATION CORPORATION

## RESOURCES COMMITTEE

WEDNESDAY 4 MARCH 2009

### AGENDA

Item	Report	Annex No	Action Required	Presented By
<b>1.</b>	<b>PRELIMINARY PROCEDURAL MATTERS (6.30pm)</b>			
1.1	Attendance & Apologies for Absence	Verbal	For noting	Clerk
1.2	Declarations of financial or non-financial Interests & Confidential Items	Verbal	For noting	Clerk
1.3	Minutes of the last meeting, 28 January 2009 & <b>CONFIDENTIAL</b> Minutes of 28 January 2009	Paper 1.3	For approving	Chair
1.4	Matters Arising	Verbal	For noting	Chair
<b>2</b>	<b>DEVELOPMENT PLAN 2008/09 (6.45pm)</b>			
2.1	Progress Report: Feasibility Study	Paper 2.1	For noting	Principal/DoF
<b>3</b>	<b>FINANCIAL MATTERS (7.00pm)</b>			
3.1	Management Accounts (January 2009)	Paper 3.1	For noting	DoF
3.2	Progress against Recruitment Targets: Update	To Follow	For noting	DoF
3.3	2009/10 Draft Budget	Paper 3.3	For noting	DoF
<b>4.</b>	<b>CONFIDENTIAL</b> Update Report	To Follow	For noting	
<b>5</b>	<b>OTHER BUSINESS &amp; MEETING EVALUATION (7.45pm)</b>			
5.1	Any other Business	Verbal	For noting	Chair
5.2	Date of next meeting <b>Wednesday 4 March 2009</b>	Verbal	For noting	Chair
5.3	Meeting Evaluation	Paper 5.3	For completion	Members