

HARROW COLLEGE FURTHER EDUCATION CORPORATION

MEETING OF THE RESOURCES COMMITTEE

WEDNESDAY 28 JANUARY 2009

CONVENING NOTICE

There will be a meeting of the Resources Committee on Wednesday 28 January 2009 in the Conference Room at the Harrow Weald Campus commencing at 6.30pm

If you are unable to attend please advise the Clerk immediately by email to gclerk@harrow.ac.uk or by telephone on 07904 105136.

Jayne Chaplin
Clerk to the Corporation

DATE ISSUED: 21 January 2009

DISTRIBUTION

Membership:

Sandra Ernstoff	
Philip Harding	Chair
Anna Kyprianou	
Tony Medhurst	Principal & Chief Executive
John Steady	
Leslie Wilson	

In Attendance:

Jayne Chaplin	Clerk to the Corporation
Rena Prindiville	Director of Finance & Information
John Cudmore	Director of Human Resources
Matthew Westmore	Director of Estates & Facilities

Committee Quorum:

3 members of the Corporation

HARROW COLLEGE FURTHER EDUCATION CORPORATION

RESOURCES COMMITTEE

WEDNESDAY 28 JANUARY 2009

AGENDA

Item	Report	Annex No	Action Required	Presented By
1.	PRELIMINARY PROCEDURAL MATTERS			
1.1	Attendance & Apologies for Absence	Verbal	For noting	Clerk
1.2	Declarations of financial or non-financial Interests in any agenda item	Verbal	For noting	Clerk
1.3	Minutes of the last meeting 3 December 2008	Paper 1.3	For approval	Chair
1.4	Matters Arising	Verbal	For noting	Chair
2	DEVELOPMENT PLAN 2008/09			
2.1	Progress Report	Paper 2.1	For noting	Principal
3	FINANCIAL MATTERS			
3.1	Management Accounts (December 2008)	Paper 3.1	For noting	DoF
3.2	Re-forecast Budget 2008/09	To Follow	For noting	DoF
3.3	Annual Report on Insurance Claims 2007-08	Paper 3.3	To be noted	DoE
3.4	LSC Funding 2009/10	Verbal	For noting	DoF
4	HR MATTERS			
4.1	HR Policies	Paper 4.1	For noting	DoHR
5	Other Business & Meeting Evaluation			
5.1	Any other Business	Verbal	For noting	Chair
5.2	Date of next meeting Wednesday 4 March 2009	Verbal	For noting	Chair
5.3	Meeting Evaluation	Paper 5.3	For completion	Members