

HARROW COLLEGE FURTHER EDUCATION CORPORATION
MEETING OF THE PROPERTY AND ACCOMMODATION COMMITTEE

TUESDAY 8 JULY 2008

CONVENING NOTICE

There will be a meeting of the Property and Accommodation Committee on Tuesday 8 July 2008 at the Harrow on the Hill Campus, Room W003, commencing at 7.00pm.

If you are unable to attend please advise the Clerk immediately by email to gclerk@harrow.ac.uk or by telephone on 07812 345 871.

Jayne Chaplin
Clerk to the Corporation

DISTRIBUTION

Membership:

Philip Harding

Clifford Hurst

Tony Medhurst

Jayshree Radia

Principal & Chief Executive
Chair

In Attendance:

Jayne Chaplin

Susan Harrison

Rena Prindiville

Matthew Westmore

Clerk to the Corporation

Vice Principal

Director of Finance

Director of Estates & Facilities

Committee Quorum:

3 members of the Corporation

HARROW COLLEGE FURTHER EDUCATION CORPORATION

PROPERTY AND ACCOMMODATION COMMITTEE

TUESDAY 8 JULY 2008

AGENDA

Item	Report	Annex No	Action Required	Presented By
1	Attendance & Apologies for Absence	Verbal	To be noted	Clerk
2	Declarations of financial or non-financial Interests in any agenda item	Verbal	To be noted	Clerk
3	Minutes of the Meeting 4 June 2008	Paper 3	To be approved	Chair
4	Matters Arising	Verbal	To be noted	Chair
5	ACCOMMODATION & PROPERTY REPORTS			
5.1	One Harrow Progress Report Covering the following aspects: building, legal, commercial, LSC, town planning and communications	Paper 5.1	To be noted	DoEF
5.2	Minutes of One Harrow Project Board Meeting	Paper 5.2	To be noted	DoEF
6	FINANCIAL REPORTING			
6.1	Cash Flow & Monitoring Report	To Follow	To be noted	DoF
7	Any other Business	Verbal	To be noted	Chair
8	Date of next meeting TBC	Verbal	To be noted	Chair
9	Meeting Evaluation	Paper 9	To be completed	Members