

HARROW COLLEGE FURTHER EDUCATION CORPORATION

MEETING OF THE PROPERTY COMMITTEE

MONDAY 4 FEBRUARY 2008

CONVENING NOTICE

There will be a meeting of the Property Committee on Monday 4 February 2008 at the Harrow on the Hill Campus (Room W003), commencing at 7.00pm.

If you are unable to attend please advise the Clerk immediately by email to gclerk@harrow.ac.uk or by telephone on 07812 345 871.

Jayne Chaplin
Clerk to the Corporation

DISTRIBUTION

Membership:

Barbara Field	Principal
Philip Harding	
Clifford Hurst	
Jayshree Radia	Chair

In Attendance:

Jayne Chaplin	Clerk to the Corporation
Rena Prindiville	Director of Finance
Matthew Westmore	Director – Estates & Facilities

Committee Quorum:

3 members of the Corporation

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PROPERTY COMMITTEE
MONDAY 4 FEBRUARY 2008**

AGENDA

Item	Report	Annex No	Action Required	Presented By
1	Attendance & Apologies for Absence	Verbal	To be noted	Clerk
2	Declarations of financial or non-financial Interests in any agenda item	Verbal	To be noted	Clerk
3	Minutes of the meeting, 12 November 2007	Paper 3	To be approved	Chair
4	Matters Arising	Verbal	To be noted	Chair
5	ACCOMMODATION & PROPERTY REPORTS			
5.1	One Harrow Progress Report Covering the following aspects: building, legal, commercial, LSC, town planning and communications	Paper 5.1	To be noted	DoEF
5.2	Minutes of One Harrow Project Board Meeting	Paper 5.2	To be noted	DoEF
5.3	Items for Approval The following items have been signed off by the Project Board on 16 January 2008 and are offered for endorsement at this meeting: <ul style="list-style-type: none"> • Submission of Application for Town Planning • Strategy for Resolving Transport for London (TfL) Issues 	Paper 5.3	To be approved	DoEF
5.4	Outcome of Capital Applications	Paper 5.4	To be noted	DoEF
6	FINANCIAL REPORTING			
6.1	Cash Flow & Monitoring Report	To follow	To be noted	DoF
6.2	Proposed College Company	Paper 6.2	To be noted	DoEF
7	Any other Business	Verbal	To be noted	Chair
8	Date of next meeting Wednesday 5 March 2008	Verbal	To be noted	Chair
9	Meeting Evaluation	Paper 9	To be completed	Members