

HARROW COLLEGE FURTHER EDUCATION CORPORATION

CORPORATION BOARD

WEDNESDAY 15 OCTOBER 2008

CONFERENCE ROOM, HARROW WEALD CAMPUS

CONVENING NOTICE

There will be a meeting of the Corporation on Wednesday 15 October 2008 in the Conference Room, Harrow Weald Campus, Brookshill, commencing at 5.30pm.

If you are unable to attend please advise the Clerk immediately by email to gclerk@harrow.ac.uk or by telephone on 07904 105136.

Jayne Chaplin
Clerk to the Corporation

Issued: 8 October 2008

Members: Tyler Briscoe
Rosy Crehan
Gillian Eldridge
Sandra Ernstoff
Anna Kyprianou
Philip Harding (Chair)
Marie Harrison
Therese Lorphevre
Tony Medhurst (Principal & Chief Executive)
Muna Muse
Patrick O'Dwyer
Jayshree Radia (Vice Chair)
John Steady
Leslie Wilson

Attendees: Susan Harrison (Vice Principal),
Rena Prindiville (Director of Finance & Information)

Clerkship: Jayne Chaplin (Clerk)

Quorum: 6 members

HARROW COLLEGE
MEETING OF THE CORPORATION
WEDNESDAY 15 OCTOBER 2008, 5.30PM
AGENDA

Item	Report	Annex No	Action Required	Presented By
1.	CORPORATION DEVELOPMENT SESSION (5.30pm)			
2.	PRELIMINARY PROCEDURAL MATTERS (6.00pm)			
2.1	Attendance and apologies for absence	Verbal	To be noted	Clerk
2.2	Chair's & Clerk's Announcements	Verbal	To be noted	Chair
2.3	Declarations of Interest & Confidential Items	Verbal	To be noted	Clerk
2.4	Minutes of the meeting held on 15 July 2008	Paper 2.4	For approval	Chair
2.5	Matters Arising	Verbal	To be noted	Chair
3.	PRINCIPAL'S REPORT (6.15pm)			
3.1	Principal's Report	Paper 3.1	For approval	Chair
4.	ITEMS REQUIRING FORMAL APPROVAL OR ADOPTION (6.30pm)			
4.1	Succession Planning: Selection Panel recommendation regarding appointment of new Vice Principal	Paper 4.1	For approval	Principal
4.2	Verbal update on the Property & Accommodation Committee meeting held on 8 October 2008	Verbal	For approval	Committee Chair
	One Harrow Progress Report	Paper 4.2.1	For approval	
	Property & Accommodation Committee Annual Report	Paper 4.2.2	For approval	
	Property & Accommodation Committee Terms of Reference	Paper 4.2.3	For approval	
4.3	Update on the Resources Committee meeting held on 8 October 2008	Verbal	For approval	Committee Chair
	Resources Committee Annual Report	Paper 4.3.1	For approval	Committee Chair
	Resources Committee Terms of Reference	Paper 4.3.2	For approval	

Item	Report	Annex No	Action Required	Presented By
4.4	Verbal update on the Remuneration Committee Meeting held on 10 October 2008	Verbal	For approval	Committee Chair
	CONFIDENTIAL	Paper 4.4.1	For approval	Principal
	CONFIDENTIAL	Paper 4.4.2	For approval	Principal
	CONFIDENTIAL	Paper 4.4.3	For approval	Chair
	CONFIDENTIAL	Paper 4.4.4	For approval	Chair
	CONFIDENTIAL	Paper 4.4.5	For approval	Committee Chair
	Remuneration Committee Terms of Reference	Paper 4.4.6	For approval	Committee Chair
5.	OTHER ITEMS FOR ENDORSEMENT, NOTING OR FOR INFORMATION ONLY (7.15PM)			
5.1	Enrolment Report 2008/09	Paper 5.1	For noting	DoF
5.2	Draft Annual Accounts 2007/08	Paper 5.2	For noting	DoF
5.3	Franchise & Partnership Provision 2008/09	Paper 5.3	For noting	DoF
5.4	One Harrow Financial Update	Paper 5.4	For noting	DoF
5.5	HR Report	Paper 5.5	For noting	VP
5.6	Sector Update Report (inc. Aoc Circulars)	Paper 5.6	For information	Clerk
6.	OTHER BUSINESS, MEETING EVALUATION & DATE OF NEXT MEETING (7.30PM)			
6.1	Any other Business	Verbal	To be noted	Chair
6.2	Date of next meeting Wednesday 17 December 2008	Verbal	To be noted	Chair
6.3	Meeting Evaluation	Paper 6.3	For completion	Members