

HARROW COLLEGE FURTHER EDUCATION CORPORATION

MEETING OF THE LEARNER VOICE COMMITTEE

WEDNESDAY 14 MAY 2014

CONVENING NOTICE

There will be a meeting of the Learner Voice Committee on Wednesday 14 May 2014 in the Conference Room, at the Harrow Weald Campus, commencing at 4.00pm.

If you are unable to attend please advise the Clerk immediately by email to gclerk@harrow.ac.uk or by telephone on 07904 105136.

Jayne Chaplin
Clerk to the Corporation

DATE ISSUED: 7th May 2014

DISTRIBUTION

Membership:

Yvette Adu-Mante

Tracey Critchley

Tony Medhurst

Kanwal Munir

Antonio Weiss

Chair

Student Council President Chloe McIntosh

Student Representatives 1 x Department – Business, English, Media & Health Studies

1 x Department – Foundation Learning & Skills

1 x Department – Science, Maths, Technology & Creativity

In Attendance:

Jayne Chaplin Clerk to the Corporation

Pat Carvalho Vice Principal

Kevin Grindley Head of Learner Services & Marketing

Lee Janaway Head of Department – Business, English, Media & Health Studies

Pat Brown Head of Department – Foundation Learning & Skills

Sue Wilson Head of Department – Science, Maths, Technology & Creativity

Steven Porter Head of Department – Development, Enterprise & Innovation

Chris Faux Head of Quality & Learning

Committee Quorum: 3 members of the Corporation

HARROW COLLEGE FURTHER EDUCATION CORPORATION

LEARNER VOICE COMMITTEE

WEDNESDAY 14 MAY 2014

AGENDA

Item	Report	Annex No	Action Required	Presented
1	PRELIMINARY PROCEDURAL MATTERS (4.00pm)			
1.1	Attendance & Apologies for Absence	Verbal	For noting	Clerk
1.2	Declarations of Financial or Non-Financial Interests in any Agenda Item	Verbal	For noting	Clerk
1.3	Minutes of the Last Meeting	Paper 1.3	For approval	Chair
1.4	Matters Arising	Verbal	For noting	Chair
2	THE LEARNER VOICE: COLLEGE FEEDBACK (4.10pm)			
2.1	Outcomes from the QDP Student Survey	To Follow	For noting	HoQ&L
2.2	Departmental Responses to the QDP Survey	To Follow	For discussion	HoDs/All
3	THE LEARNER VOICE: STUDENT FEEDBACK (4.35pm)			
3.1	Report from the Student Members	Verbal	For noting	Student Members
4	OTHER BUSINESS & MEETING EVALUATION (5.00pm)			
4.1	Any Other Business	Verbal	For noting	Chair
4.2	Meeting Evaluation	Paper 4.2	For completion	Members
4.3	Date of Next Meeting	Verbal	For noting	Chair
	Wednesday 10 December 2014 - tbc			