

HARROW COLLEGE FURTHER EDUCATION CORPORATION

**MEETING OF THE CURRICULUM, QUALITY & STANDARDS COMMITTEE
WEDNESDAY 11 DECEMBER 2013**

CONVENING NOTICE

There will be a meeting of the Curriculum, Quality & Standards Committee on
Wednesday 11 December 2013
in the Conference Room, at the Harrow Weald Campus, commencing at **5.30pm**.

The meeting will be preceded by a presentation from Sue Wilson and Lee Janaway on
Impact of Programmes of Study of Harrow College

If you are unable to attend please advise the Clerk immediately by email to gclerk@harrow.ac.uk or
by telephone on 07904 105136.

Jayne Chaplin
Clerk to the Corporation

DATE ISSUED: 4 December 2013

DISTRIBUTION

Membership:

Mumtaz Van der Vord
Ketan Sheth
Antonio Weiss Chair
Elizabeth Warriner
Karen Tyerman

In Attendance:

Jayne Chaplin Clerk to the Corporation
Pat Carvalho Vice Principal
Chris Faux

Committee Quorum: 3 members of the Corporation

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CURRICULUM, QUALITY & STANDARDS COMMITTEE WEDNESDAY 11 DECEMBER 2013

AGENDA

Item	Report	Annex No	Action Required	Presented
1	COMMITTEE DEVELOPMENT SESSION (5.30pm)			
	Presentation on Impact of Programmes of Study for Harrow College	Verbal	For noting	SW/LJ
2	PRELIMINARY PROCEDURAL MATTERS (6.00pm)			
2.1	Attendance & Apologies for Absence	Verbal	For noting	Chair
2.2	Declarations of financial or non-financial interests in any agenda item	Verbal	For noting	Chair
2.3	Minutes of the Last Meeting	Paper 2.3	For approval	Chair
2.4	Matters Arising	Verbal	For noting	Chair
3	SELF ASSESSMENT & PERFORMANCE (6.05pm)			
3.1	Committee Annual Report 2012/13	Paper 3.1	For approval	Chair
3.2	Draft College Self-Assessment Report 2012/13:			
	3.2a Corporation Self-Assessment Report	Paper 3.2a	Recommend approval	Clerk
	3.2b College Self-Assessment Report	Paper 3.2b	Recommend approval	VP
4	QUALITY IMPROVEMENT & DEVELOPMENT (7.20pm)			
4.1	Proposed amendments to Quality Improvement Strategy	Paper 4.1	Recommend approval	HoQL
5	Other Business & Meeting Evaluation (7.30pm)			
5.1	Any Other Business	Verbal	For noting	Chair
5.2	Meeting Evaluation	Paper 5.2	To be completed	Members
5.3	Date of Next Meeting	Verbal	For noting	Chair

Wednesday 5 February 2014