

HARROW COLLEGE FURTHER EDUCATION CORPORATION

CORPORATION BOARD

WEDNESDAY 9 JULY 2014

CONFERENCE ROOM, HARROW WEALD CAMPUS

CONVENING NOTICE

There will be a meeting of the Corporation on Wednesday 9 July 2014 in the Conference Room, Harrow Weald Campus, commencing at 5.30pm.

The meeting will be preceded by an interactive session presenting the proposed College Three-Year Plan

If you are unable to attend please advise the Clerk by email to gclerk@harrow.ac.uk or by telephone on 07904 105136.

Jayne Chaplin
Clerk to the Corporation

DATE ISSUED: 2 July 2014

Members: Yvette Adu-Mante
Tracey Critchley
Nick Davies (Chair)
Mark Eastwood
Sandra Ernstoff
Tony Medhurst (Principal & Chief Executive)
Kanwal Munir
Steve Owen (Vice Chair)
Sachin Shah
Ketan Sheth
Mumtaz Van der Vord
Liz Warriner
Antonio Weiss
Vacancy
Vacancy

Attendees: Judith Abbott (Director of Finance & Resources)
Pat Carvalho (Vice Principal)

Clerkship: Jayne Chaplin

Quorum: 6 members

HARROW COLLEGE

MEETING OF THE CORPORATION WEDNESDAY 9 JULY 2014, 5.30PM

AGENDA

Item	Report	Annex No	Action Required	Presented By
1.	CORPORATION DEVELOPMENT SESSION (5.30pm)			
	<i>The College Three-Year Plan</i>	Oral	For approval	Principal
2.	PRELIMINARY PROCEDURAL MATTERS (6.30pm)			
2.1	Attendance & Apologies for Absence	Oral	For noting	Chair
2.2	Chair's & Clerk's Announcements	Oral	For noting	Chair
2.3	Declarations of Interest & Confidential Items	Oral	For noting	Chair
2.4	Minutes of the Meeting, 26 March 2014 & Matters Arising	Paper 2.4	For approval	Chair
2.5	Board Membership & Arrangements for 2014/15	Paper 2.5	For approval	Clerk
3.	ITEMS REQUIRING FORMAL REVIEW OR APPROVAL (6.35pm)			
3.1	Report on and recommendations from the Resources Committee Meeting, 18/06/14	Paper 3.1	For noting	Cttee Chair
	<i>Recommending:</i>			
3.1a	May 2014 Management Accounts (inc. Learner Number & Sub-contractor Status)	Paper 3.1a	For noting	DoFR
3.1b	2014/15 Draft Budget & Financial Forecast 2014-17	Paper 3.1b	For approval	DoFR
3.1c	Draft Capital Budget 2014/15	Paper 3.1c	For approval	DoFR
3.1d	Financial Regulations and Procedures	Paper 3.1d	For approval	DoFR
3.1e	Fees Policy	Paper 3.1e	For approval	DoFR
3.2	Report on and recommendations from the Property Committee Meeting, 18/06/14	Paper 3.2	For noting	Cttee Chair
	<i>Recommending:</i>			
3.2a	Capital Projects Update - Harrow on the Hill (Business Enterprise Centre & Laboratory Refurbishment)	Paper 3.2a	For noting	DoFR
3.2b	Capital Projects Update - Harrow Weald (LLDD Building)	Paper 3.2b	For noting	DoFR
3.3	Report on and recommendations from the Curriculum, Quality & Standards Committee Meeting, 11/06/14	Paper 3.3	For noting	C'ttee Chair
	<i>Recommending:</i>			
3.3a	Summer Term Update: Targets & Year-End Predictions	Paper 3.3a	For noting	VP
3.3b	Curriculum Strategy: Update Report	Paper 3.3b	For noting	VP
3.3c	Safeguarding Learners: Update Report	Paper 3.3c	For information	VP

Item	Report	Annex No	Action Required	Presented By
3.4	Minutes of and recommendations from the Audit Committee Meetings, 7/05/14 & 23/06/14 <i>Recommending:</i>	Paper 3.4	For noting	Cttee Chair
3.4a	2013/14 Audit Plan: Internal Audit Reports	Paper 3.4a	For noting	DoFR
3.4b	Audit Arrangements: Appointment & Tendering of Audit Services	Paper 3.4b	For approval	DoFR
3.4c	Internal Audit Strategy & Plan for 2014/15	Paper 3.4c	For approval	DoFR
4.	ITEMS FOR INFORMATION ONLY (7.30pm)			
4.1	Minutes of the:			
4.1a	Search & Development Committee Meeting, 18/06/14	Paper 4.1a	For noting	Cttee Chair
4.1b	Learner Voice Committee Meeting, 14/05/14	Paper 4.1b	For noting	Cttee Chair
4.2	Clerk's Update	Paper 4.2	For information	Clerk
5.	PRINCIPAL'S REPORT (7.40pm)			
5.1	Principal's Report	Paper 5.1	For discussion	Principal
6.	OTHER BUSINESS, MEETING EVALUATION & DATE OF NEXT MEETING (7.50pm)			
6.1	Any Other Business	Verbal	For noting	Chair
6.2	Date of Next Meeting Wednesday 15 October 2014	Verbal	For noting	Chair
6.3	Meeting Evaluation	Paper 6.3	For completion	Members