

HARROW COLLEGE FURTHER EDUCATION CORPORATION

CORPORATION BOARD

WEDNESDAY 27 MARCH 2013

CONFERENCE ROOM, HARROW WEALD CAMPUS

CONVENING NOTICE

There will be a meeting of the Corporation on Wednesday 27 March 2013 in the Conference Room, Harrow Weald Campus, commencing at 5.30pm.

The meeting will be preceded by an interactive presentation from the Vice Principal on updating members on the College's current marketing initiatives, including the innovative use of technology.

If you are unable to attend please advise the Clerk by email to gclerk@harrow.ac.uk or by telephone on 07904 105136.

Jayne Chaplin
Clerk to the Corporation

DATE ISSUED:

Members:

Nick Davies
Mark Eastwood
Sandra Ernstoff (Chair)
Mumtaz Van der Vord
Jay Jobanputra
Abs Malik
Tony Medhurst (Principal & Chief Executive)
Gill O'Brien
Steve Owen (Vice Chair)
Sachin Shah
Ketan Sheth
Karen Tyerman
Antonio Weiss
Yvette Adu-Mante
Chloe McIntosh

Attendees:

Judith Abbott (Director of Finance & Resources)
Pat Carvalho (Vice Principal)

Clerkship:

Jayne Chaplin

Quorum:

6 members

HARROW COLLEGE

MEETING OF THE CORPORATION WEDNESDAY 27 MARCH 2013, 5.30PM

AGENDA

Item	Report	Annex No	Action Required	Presented By
1.	CORPORATION DEVELOPMENT SESSION (5.30pm)			
	Current marketing initiatives	Oral	For noting	VP
2.	PRELIMINARY PROCEDURAL MATTERS (6.00pm)			
2.1	Attendance & Apologies for Absence	Oral	For noting	Chair
2.2	Chair's & Clerk's Announcements	Oral	For noting	Chair
2.3	Declarations of Interest & Confidential Items	Oral	For noting	Chair
2.4	Minutes of the Meeting, 12 December 2012	Paper 2.4	For approval	Chair
2.5	Matters Arising	Oral	For noting	Chair
3.	ITEMS REQUIRING FORMAL DECISION OR FOR NOTING (6.15pm)			
3.1	Report on and recommendations from the Resources Committee Meetings, 20 March & 1 February 2013	Paper 3.1	For noting	C'ttee Chair
	<i>Recommending:</i>			
3.1a	Reforecast Budget 2012/13	Paper 3.1a	For approval	DoFR
3.1b	February Management Accounts (inc. Learner Number and Sub-contractor Status & SFA Financial Health Letter)	Paper 3.1b	For noting	DoFR
3.1c	Draft Budget 2013/14	Paper 3.1c	For approval	DoFR
3.1d	Draft Capital Budget 2013/14	Paper 3.1d	For approval	DoFR
3.1e	Building Condition Survey	Paper 3.1e	For noting	DoFR
3.1f	Estate Strategic Toolkit	Paper 3.1f	For noting	DoFR
3.1g	Capital Bid Expression of Interest	Paper 3.1g	For approval	DoFR
3.2	Minutes of & items of note from the Curriculum, Quality & Standards Committee Meeting, 6 February 2013	Paper 3.2	For noting	C'ttee Chair
3.2a	Curriculum Strategy: Update Report	Paper 3.2a	For noting	VP
3.3	Report on and items of note from the Learner Voice Committee Meeting, 6 March 2013	Paper 3.3	For noting	C'ttee Chair
3.4	Clerk's Update: Corporation Performance against Target	Paper 3.4	For information	Clerk
4.	OTHER ITEMS FOR INFORMATION PURPOSES ONLY (7.00pm)			
4.4	Minutes of the Health & Safety Committee	Paper 4.4	For information	DoFR
4.5	Minutes of the Equality & Diversity Committee	Paper 4.5	For information	Principal

Item	Report	Annex No	Action Required	Presented By
5.	PRINCIPAL'S REPORT (7.15pm)			
5.1	Principal's Report	Paper 5.1	For approval	Principal
6.	OTHER BUSINESS, MEETING EVALUATION & DATE OF NEXT MEETING (7.30pm)			
6.1	Any Other Business	Verbal	For noting	Chair
6.2	Date of Next Meeting	Verbal	For noting	Chair
	Wednesday 3 July 2013			
6.3	Meeting Evaluation	Paper 6.3	For completion	Members